



**MIP/SDI Task Force Meeting Agenda**  
**September 14, 2020**  
**6:00-7:30 PM**

Topic	Time	Outcome(s)	Notes
Welcome and Introductions	6:00-6:10 pm	Introduce and learn about the members on the Task Force	<p>Members of the Task Force:            Christie Rocha- Director of Federal and State Programs            Michele Berke- School Board Member            Sharon Coco- Facilities Advisory Committee            Judy Nye- Facilities Advisory Committee/SDI Administrator            Keith Koo-MIP Parent Representative            Leticia Salinas-Assistant Superintendent of Instructional Services            Melissa Avery- SDI Parent Representative            Melissa Chavarin-SDI Educator Representative            May Feng-MIP Educator Representative            Patricia Camacho-SDI Parent Representative            Larry Sweeney- School Board Member            Sharon Liu Shair- MIP Parent Representative            Victoria Birbeck-Herrera- Fremont Unified District Teachers Association Representative</p> <p>Kelle Lynch McMahon-Presenter and Director of Facilities</p> <p>The members of the task force introduced themselves.</p>
Establish Community Norms	6:10-6:20	Establish working agreements for the group	<p>PROPOSED NORMS</p> <ul style="list-style-type: none"> <li>● Be prepared and keep forward momentum</li> <li>● Start and end on time</li> <li>● Be present and focused</li> <li>● Assume best intentions</li> </ul>

			<p>The task force reviewed the norms and were provided an opportunity to provide input into norms.</p> <p>Trustee Berke suggested that we not make assumptions that we ask clarifying questions if something is not clear. The following norm will be added to the task force norms</p> <ul style="list-style-type: none"> <li>● Ask clarifying questions if something is not clear</li> </ul>
<p>Review the purpose and goals of the Task Force</p>	<p>6:20- 6:35</p>	<p>Understand our roles as members of the Task Force</p>	<p><a href="#">Purpose &amp; Goals of the MIP/SDI Task Force</a></p> <p>Dr. Rocha reviewed the Purpose and Goals for the MIP/SDI Immersion task force:</p> <ul style="list-style-type: none"> <li>● The first task is to consider short term solutions to resolve the waitlist concerns in the MIP program <ul style="list-style-type: none"> <li>○ MIP opened two additional classes at Azeveda, but there will not be additional space to expand the program into 1st grade for the 20-21 school.</li> <li>○ Additionally, we will look at the unification of the SDI program.</li> </ul> </li> <li>● Then the task force will address the long-term solutions for both programs.</li> <li>● Members of the taskforce will disseminate information to their respective stakeholder groups. <ul style="list-style-type: none"> <li>○ Stakeholder groups: <ul style="list-style-type: none"> <li>■ 2 parent members each in SDI and MIP</li> <li>■ 2 SDI and MIP teachers</li> <li>■ 1 MIP and 1 SDI Administrator</li> <li>■ FUDTA Representative</li> <li>■ 2 Fed and State staff members</li> <li>■ 2 Facilities Advisory Committee (FAC) members</li> <li>■ 2 Board of Trustees</li> </ul> </li> </ul> </li> <li>● Responsibilities of the Task Force Members: <ul style="list-style-type: none"> <li>● Attend all schedules meeting</li> <li>● Gather feedback from the Stakeholder group they represent</li> <li>● Assist in reviewing background materials and presentations provided</li> <li>● Support in the facilitation of any informational nights</li> <li>● Provide innovative solutions</li> <li>● Work collaboratively with all Task Force members and</li> </ul> </li> </ul>

			<p style="text-align: center;">stakeholder groups</p> <p>Q: What would be considered a short or a long term goal?</p> <p>Comments:</p> <ul style="list-style-type: none"> <li>● A short term solution would be to provide options to the board regarding MIP program expansion.</li> <li>● A goal to make both programs grow to be robust while accommodating current and prospective students.</li> </ul> <p>Q: Is the Task Force comfortable with looking specifically at MIP for the short term goals, given that SDI is able to accommodate enrollment? Are there any short terms solutions that need to be considered for the SDI program?</p> <p>Comments:</p> <ul style="list-style-type: none"> <li>● SDI unification isn't off the table, if space becomes available in the resolution of the immediate MIP challenges.</li> <li>● SDI unification needs to stay at the forefront of the discussion.</li> <li>● If it's possible to merge two strands of SDI, that should be considered.</li> </ul> <p>The Task Force will present short term solutions to the board in a December and January meeting</p>
<p>Presentation and discussion with Mrs. Kelle' Lynch McMahon, Director of Facilities</p>	<p>6:35-7:20</p>	<p>Learn about FUSD's</p> <ul style="list-style-type: none"> <li>● Projected elementary enrollment</li> <li>● Elementary school capacity</li> <li>● Projected housing that will impact enrollment</li> <li>● FUSD's Facilities Master Plan</li> </ul>	<p><a href="#">Demographic Study by Davis</a> <a href="#">Immersion Students Per Attendance Area</a></p> <p>Mrs. Lynch McMahon <a href="#">presented</a> on the Timeline, enrollment, demographics, attendance area and the <a href="#">School Locator Map</a>, <a href="#">Capacity Report</a> , developer fees, and long range master plan.</p> <p>Mrs. Lynch discussed fiscal implications of the decisions made by the task force.</p> <p>Mrs. Lynch discussed the impact of enrollment on the ability to support programs and how state apportionment works by showing the <a href="#">Capacity Report</a> .</p> <p>Mrs. Lynch reviewed the Low Enrolled K-6 during the 19-20 school year.</p>
<p>Questions/Comments</p>	<p>7:20-7:30</p>		<p>Next Meeting is October 19, 2020</p>

Next steps:

- 1. Look at the difference in the low enrollment schools taking the human factor into consideration
  - a. Are the schools a feasible option?
- 2. Prioritize short-term solutions.
  - a. Parallel track
- 3. Deeper dive with Azevada capacity
- 4. Make a list of short term and long term goals
- 5. Get input from stakeholders