

2018-2019 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94538

November 5, 2018, 7:00 p.m. - 8:30 p.m.

Call to Order: 7:11 p.m.

Roll Call:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Anita Balaraman , Parent, Mission Attendance Area	N	Thom Birbeck , Teacher, Centerville Junior High School	Y
Goutam Das , Parent, Mission Attendance Area	Y	Anne Damron , School Secretary & CSEA Rep; <i>TAC Secretary 18-19</i>	Y
Rob Chan , Parent, Irvington Attendance Area	Y	Jeff Downing , Asst. Principal, Oliveira Elementary	Y
Linda Licari , Parent, Washington Attendance Area, <i>TAC Chairperson 18-19</i>	Y	Maile Ferreira , Teacher Librarian, MSJ HS, & FUSD Librarian	N
Robert Hou , Community Member	Y	Allyson McAuley , Library Media Teacher, Irvington High, FUDTA Rep.	Y
Vikram Jung , Parent, Mission Attendance Area	N	Rob Reibenschuh , Asst. Principal, American HS	Y
Rebecca Smith , Community Member	N	Michele Hartmangruber , SEIU Representative	Y
Yulin Xu , Parent, Community Member	Y	Dawn Nogueiro , Secondary Instructional Coach, Curriculum & Instruction Department	Y
Seated Voting Members: 16		Quorum Met: 12 / 16	
		Joe Siam, FUSD CTO ex-officio, non-voting	Y

Guests: Barth Paine, FUSD Web Designer; Henry Fung, Science Teacher, Irvington High School; Mary Lasica, FUSD IT Support Administrator

Approval of Minutes: Jeff Downing made a motion to approve the minutes of the October 1, 2018 meeting. Goutam Das seconded the motion. TAC voted unanimously to approve the minutes with members that were not in attendance at the meeting abstaining from the vote.

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Approval of Agenda: Jeff Downing made a motion to approve the meeting agenda. Goutam Das seconded the motion. TAC voted unanimously to approve the agenda

Oral Communications: Comments from public or members on items not on agenda:

none

CTO Update: Joe Siam gave a brief report & presentation on the state of the network and the upgrades taking the district to an enterprise grade network. He shared the updated presentation with TAC members, though it is not meant for sharing to the public as it is an internal working document. During the presentation, he commented on some unfinished business. The project of taking FUSD staff to Gmail has had the timeline pushed out to to schedule and other challenges. After consultation with senior management, likely any change might happen at the start of the next school year. Senior management noted that the framework changing to Gmail needs a solid plan for migration, data migration, training, messaging, staff policies, and a plan for when stuff goes wrong. Student emails being enabled would be after staff but no timeline has been established. An other unfinished project is the VOIP project. The equipment delivery is about 3 month behind, though the core equipment has been delivered. IT is waiting for the phones to be delivered and the project will proceed.

TAC Members asked about the OSHA issue raised at the last meeting. The IT Department and Risk Management worked together with Maintenance to measure the temperature at regular intervals, repair the thermostat and communicate with the affected staff members. Joe believes the issue to be resolved and Risk Management responded to OSHA in a timely manner.

Unfinished Business: See above.

New Business:

Mary Lasica made a presentation about the Technology Inventory that included types of computing devices, user types, needs of users and a possible proposal that TAC can review further in February. She listened to suggestions for each section of the report such as adding a category called Lab Users where the devices might be homogenous. She noted the challenge of obtaining parts for some types of devices, software needs or lack of ability to run some software (ie on a Chromebook). Other comments included printing access, numeric keypads, projection connections, and Bluetooth connectivity. Proposal suggestions included being creative, possibly considering staggering the rollout which might help spreading cost, a transparent selection process that makes people feel like they are part of the process. TAC then discussed the possibilities of surveys, obtaining permission to ask staff to complete a survey, reviewing survey results and the possibility of creating a “video” proposal for people to review.

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Meeting Adjourned: 8:31 p.m.

Next Meeting: December 3, 2018

Potential Future Agenda items *(Note that the dates are planned and can change)*

- Network Operations Center (NOC) upgrade
- FUSD Website update
- Google Gmail for students--members to bring sample policies and procedures from other districts.
- Report from members who visit classrooms (sub-committee?)
- Possible sub-committee on equipment & report to TAC

Future Meetings:

January	14,	2019
February	4,	2019
March	4,	2019
April	1,	2019
May	6,	2019
June	3,	2019