

33955 Emilia Lane Fremont, CA 94555 (510) 794-0392 ardenwood.fremont.k12.ca.us

ARDENWOOD ELEMENTARY

AUGUST 2019

Welcome to the 2019-2020 school year! It is my hope that the summer recess provided each of you time to spend with friends and family. We here at Ardenwood are looking forward to an excellent school year and know that a strong school-to-home partnership is essential in helping your child realize their highest potential.

Mrs. Sutton, our Assistant Principal, and I are here to be of service to you. We have an open door policy, so you should always feel welcome to come by the office, phone us, or send an email. We are here to partner with you to maximize the learning and positive experience for your child. It goes without saying that we have an excellent teaching staff. Please join me in welcoming to Ardenwood Ms. Sanchez (Kindergarten) and Ms. Tavaf (3rd Grade). Each of our teachers is highly trained, collaborative, and very student-centered in their decision making.

I encourage each of you to take advantage of the many great volunteer opportunities we have available throughout the year. Whether as a member of our PTA, a study trip chaperone, a classroom helper, or a traffic safety guard, all of your assistance is truly valuable and appreciated.

Go Dragons,

Elie Wasser Principal

ATTENDANCE ON THE 1ST DAY OF SCHOOL

The 2019-2020 school year starts on Wednesday, August 28, 2019. All students are expected to report to school on the first day, Wednesday, August 28, 2019. Students who are not in school on the first day of school will not be

guaranteed a seat at the school and may have to be overloaded to another school upon return. The only exception will be students who are absent due to illness. Parents or guardians must notify the school <u>every day the student is absent</u>. Seats will <u>not</u> be held for students on extended vacations or other optional activities, whether or not the school is notified.



STAY CONNECTED ONLINE

Stay up to date with all the news and happenings at our school and throughout the Fremont Unified School District. Follow our school on Twitter at <u>@ArdenwoodFUSD</u>. Visit and like FUSD's official <u>Facebook page</u> and follow the District on Twitter at <u>@USDFremont</u>. Updated daily, FUSD's Social Media pages are the best resources for the latest information and photos from all 42 schools, District Departments - even news from around the Fremont community.

CAMPUS SAFETY

Check-in Safety: Providing a safe environment for your children requires all parents and visitors to sign in and out at the front office and wear a visitor sticker while on campus. This is imperative for student and adult safety.

Front of School Drop-off Safety: There are two different vehicle loops accessible on Emilia Lane supervised for drop-off. Please follow the one way arrows. You may also park on the street and walk your child.

Campus Safety: Parents are asked to not congregate on the blacktop in the morning. Please drop off your student between 8:10 a.m. and 8:20 a.m. Ardenwood staff supervision begins at 8:10 a.m. Parents are to wait behind the red lines located at each school entrance. We understand that parents may wish to walk their child to class during the first few days of school. Starting in September, we encourage all parents to remain behind the red lines.

Pick-up Safety: At pick-up time, parents are to wait outside of the gated campus area. Inside the gated area is too small for everyone and creates a congested safety hazard.

POSTING OF EMERGENCY INFORMATION

From the District Office: Reminder to families that information regarding Emergency situations around FUSD such as lockdowns will be posted on the District website at <u>www.fremont.k12.ca.us</u>. From the homepage under 'Quick Links' or under the 'Resources & Contacts' tab, click 'Emergency Info.' Information will also be posted on the District Facebook page and Twitter page. Individual schools will also contact families via their respective communication systems as soon as it is safe to do so.



Elie Wasser Principal ewasser@fusdk12.net x51400 Leanna Sutton Assistant Principal Isutton@fusdk12.net x51401 Ardenwood Office Open Mon - Fri 7:45 am – 3:45 pm



SCHOOL DAY START/END TIMES

	Kindergarten	Grades 1-3	Grades 4-6
Regular Days	AM 8:10-11:30 PM 11:40-3:00	8:20 – 2:50	8:20 - 3:00
Minimum Days (Wed.)	AM/PM 8:10-11:30	8:20 - 1:10	8:20 - 1:20

KINDERGARTEN SCHEDULE



We have the AM and PM schedules for our kindergarten classes. AM students will attend 8:10 am to 11:30 am and PM students will attend 11:40 am to 3:00 pm. Both AM an PM kindergarten students attend 8:10 am to 11:30 am on Wednesdays so that our teachers may meet, collaborate and attend Grade Level and Professional Development meetings. Please note the exception that the first day of school on Wednesday August 28th will be a regular schedule day for both AM and PM students

MORNING PROCEDURES

Children in Grades 1-6 report to the blacktop between 8:10 and 8:20 am. Supervision begins at 8:10 am. **DO NOT DROP YOUR CHILD OFF EARLY.** Anyone arriving before 8:10 am is to wait outside the gates or between Adventure Time and the Science Lab or outside the gate by the two-story building. Children line up behind their classroom numbers painted on the blacktop. Teachers meet the students and escort them to class at the 8:20 am bell. Ardenwood strives to develop your child's independence. **Parents, please do not "hang-out". We have adult supervision for the students at 8:10 am.**

Kindergarten students report to their playground off Macbeth Avenue. Parents are to park on the street (do not park in the staff parking lot or at the loading curb) and walk with your child to the kindergarten playground. AM Kindergarten starts at 8:10 am with supervision beginning at 8:00 am. PM kindergarten starts at 11:40 am. Transitional Kindergarten starts at 11:40 am.

CURBSIDE DROP-OFF AND PICK-UP

There are approximately 1,000 children on this campus and there can be significant traffic congestion before and after school. Carpooling, bike riding, or walking are all ways you can help reduce traffic congestion. For parents driving students you may park on the neighborhood streets or dropoff and pick-up your child in the parking lot loops by following the procedures listed below:

The front parking lot may be used before and after any FUSD School Buses scheduled arrival and departure times. Remember that the yellow FUSD School Buses have priority and their access must not be blocked.

Dropping off 1-6 graders any time after 8:10 am:

- Enter the front parking lot loop from Emilia Lane
- Stay in the bus loop area (Do not enter the staff parking area)
- Proceed along the curb toward Macbeth and pull over to the curb as far forward as possible

- Students are to exit the back seat of the car on the curb side
- Proceed out of the loop by taking a **right turn** on to Macbeth.

Picking up 1-3 graders 1:10 pm - 1:20 pm on minimum days and 2:50 pm - 3:00 pm on regular days:

- Enter the front parking lot loop from Emilia Lane
- Stay in the bus loop area (Do not enter the parking stall section)
- Proceed along the curb toward Macbeth and pull over to the curb
- Students are to enter the back seat of their car on the curb side
- Proceed out of the loop by taking a **right turn** on to Macbeth

Picking up 4-6 graders:

- The same procedures as above should be followed
- Some 4-6 grade families may find it less crowded to use the vehicle loop located on Emilia Lane near the Adventure Time and Science Lab buildings
- Proceed into the loop pulling forward as far as possible

The back parking lot may be used for drop off and pick up any time:

- There may be a long line of cars. Be patient and stay in the line.
- Get in the queue by entering the campus from Deep Creek onto Emilia. (This avoids taking a left hand turn into the lot and crossing the flow of traffic.)
- Enter the back parking lot loop.
- Proceed along the curb toward the other end of the parking lot
- Students enter/exit the back seat on the curb side. (Be ready others are waiting.)
- Stay in the line (queue) of cars
- Proceed out of the lot.

Please obey all traffic regulations and do not park in the Staff Parking lots or at Red Curbs. <u>Student Safety Depends On Everyone</u>

FUSD TRANSPORTATION UPDATE

Beginning August 28, 2019 (and continuing until the FUSD Board of Education advises otherwise), **school bus transportation services will NOT be available for general education students.** Parents/guardians will need to make alternative transportation arrangements for their students.

FLOWERS FOR TEACHERS BY FREMONT FLOWERS

Who doesn't enjoy getting flowers? Fremont Flowers is continuing their long time tradition of supplying students with flowers for their teachers for the first day of school. FUSD students can go to Fremont Flowers at 4050 Alder Avenue (diagonally across Fremont Blvd. from American High School) along with their parent on Tuesday, August 27, 2019 between 10:00 am and 3:00 pm to get a bud vase complete with a flower and greenery for the student to present to their teacher on the first day of school.

2019-2020 MINIMUM SCHOOL DAYS

KINDERGARTEN & TK	GRADES 1 – 3	GRADES 4 – 6
All Kinder Pupils 8:10 AM – 11:30 AM	8:20 AM – 1:10 PM	8:20 AM – 1:20 PM
August No minimum days for TK/K	August 28*, 29, 30	August 28*
September 4, 10, 11, 18, 25	September 3, 4, 5, 6, 10, 11, 18, 25	September 4, 10, 11, 18, 25
October 2, 9, 16, 23, 30, 31	October 2, 9, 16, 23, 30	October 2, 9, 16, 23, 30
November 1, 6, 13, 20, 21, 22	November 6, 13, 18, 19, 20, 21, 22	November 6, 13, 18, 19, 20, 21, 22
December 4, 11, 18, 20	December 4, 11, 18, 20	December 4, 11, 18, 20
January 8, 15, 17, 22, 29	January 8, 15, 22, 29	January 8, 15, 22, 29
February 5, 12, 14, 19, 26 + Field Trip TBD	February 5, 12, 19, 26	February 5, 12, 19, 26
March 4, 11, 18, 25	March 4, 11, 18, 25	March 4, 11, 18, 25
April 1, 7,8, 9, 22, 29	April 1, 7, 8, 9, 22, 29	April 1, 7, 8, 9, 22, 29
May 6, 13, 20, 22, 27	May 6, 13, 20, 22, 27	May 6, 13, 20, 27
June 3, 8, 9, 10	June 3, 8**, 9**, 10**	June 3, 8**, 9**, 10**

*1st Day of School Short Day: Grades 1-6 attend school 8:20 - 12:30; TK/K attend regular schedules. 2nd Day of School Minimum/Regular Day: Grades 1-3 attend school 8:20 - 1:10; Grades 4-6 attend 8:20 - 3:00; TK/K attend regular schedules until September 4, 2019.

**Last 3 Days of School Short/Minimum Day: Grades 1-6 attend 8:20 - 12:30; TK/K attend 8:10 - 11:30.

BACK TO SCHOOL NIGHT

Back to School Night is Tuesday, September 10th. Please join us for this important annual school-wide event. Our teachers will explain their grade level course of study, classroom policies and procedures. The Parent Teacher Association (PTA) will make a presentation in the Multi-Purpose Room (MPR). Back to School Night is for adults only.

TIME	ACTIVITY
6:20 nm 7:00 nm	Parents of Grades 1-3 and Kindergarten Classrooms
6:30 pm – 7:00 pm	meet with your child's teacher.
7:0E 7:2E pm	Introduction of faculty and Parent Teacher
7:05 – 7:25 pm	Association in the MPR
7:20 8:00 pm	Parents of Grades 4-6 Classrooms meet with your
7:30 – 8:00 pm	child's teacher.

ANTI-BULLYING CAMPAIGN

FUSD is determined to reduce incidents of bullying and be the first public school district to have zero bullying. This ties directly into Ardenwood's Students of Character philosophy and our school-wide focus on being Safe, Respectful, and Responsible.

4th, 5th, and 6th Graders JOIN THE BAND

Join the After School Band program this year and learn how to play a band instrument. (Woodwind, Brass, and Percussion) No experience is necessary. Classes meet once a week after school right here on campus. Registration begins on the first day of school. More registration information will be sent out in the first day of school packet. Check out www.fremont-education.org for more information on the After School Band program.

CHILD NUTRITIONAL SERVICES (CNS)

Elementary school lunch costs \$3.50 per meal and includes milk. Milk can be purchased separately for 50 cents. All students are expected to eat lunch. Students will be excused only with written permission from their parent. A separate table in the MPR is available for students with severe food allergies. **Monthly Menu Flyers will no longer be sent home with your child.** The district is going **GREEN** and reducing paper waste, and CNS is on board!

Our Menus are available online at <u>fusdcafes.org</u>. The website also has a "Going Green Menus" button that allows parents to sign-up for the menus to be E-mailed to them directly every month.

The **Menu** for the first 3 days of school is:

- 8/28 Mini Cheeseburger or Bean and Cheese Burrito*
- 8/29 Chicken Patty on a Bun or Mozzarella Bread Sticks*
- 8/30 Cheese* or Pepperoni (Turkey) Pizza
- * = vegetarian

Please take advantage of the options to prepay your student's meal accounts. Prepaid meal accounts help the lunch lines go faster and gives students more time to eat, relax, and play. It also gives you the peace of mind of not having to worry about looking for lunch money every day or worry that it might get lost, stolen or used for other things other than lunch. If you have more than one child in the District, you can handle all online prepayments from the same online account. Payments may be made through a major credit or debit card or an existing PayPal account. Fremont Unified School District will not profit from the use of this site.

FUSD MEDICATION POLICY (ED CODE 49423)

If a pupil is required to take medication during the school day, please fill out a Hold Harmless Form, available from the school office. The form includes:

- 1. A written statement from the physician detailing the method and time schedules for the medication
- A written request from the parent that the medication be given at school. In addition, the medication must be in the original prescription container with the label intact. Please send only the amount to be administered at school with up to a maximum of 30 days quantity of medication.

The above policy is for the protection of all students and staff. **At no time is a student to carry medication in his/her lunch bag, pocket, backpack, etc.,** unless a form signed by parent and physician is filed in our office. For information please contact LaShaunta Payne, Attendance Clerk, at 794-0392 ext. 51411.

You may continue to make payments by check made payable to FUSD CNS, or use cash. You must include your child's full name and room number on checks. For students paying with cash, please put the cash in an envelope and write their name and room number on the envelope. For any questions, contact CNS at (510) 659-2587.

COMMUNICATION INFORMATION

Question: How do I leave an absence message?

Answer: Dial 510-794-0392, ext. 7

Question: How do I leave a message for a teacher?

Answer: Dial 510-794-0392, press 5110 and room number for single digit room numbers & press 511 and room number for double digit room numbers. (example: room 6 is 51106, room 23 is 51123.) You may also email your child's teacher and updated contact information can be found on the <u>staff</u> <u>directory</u> on our school's website.

SCHOOL SITE COUNCIL (SSC)

Our School Site Council is an elected committee of parents, faculty and staff that work together on school improvements. The focus is on curriculum (what the students are taught) and on special needs students including Gifted, English Language Learner, and Special Education pupils. The Council meets one Tuesday per month. The first School Site Council meeting is on Tuesday, September 17, 2019 at 6:30 pm in

the Ardenwood Library. All parents are welcome to attend these meetings.

To view Ardenwood's current Single Plan for Student Achievement, up to date minutes/agendas, and for all SSC meeting dates, please visit the <u>Site Council</u> section of our school's website.



CALENDAR OF EVENTS

At any time you can view information about both school and district events on our <u>Google Calendar</u>. You can even subscribe to this calendar so that it is displayed on your computer or smartphone. You can find our calendar online through our school's website.

Monday 8/26	No School		
Tuesday	No School		
Tuesday 8/27	2 pm – Campus Tour with Principal Wasser		
0/2/	for new families to Ardenwood		
	First Day of School		
Wed.	Grades 1-6 Short Day		
8/28	(8:20 – 12:30 pm)		
	Kindergarteners attend AM/PM schedules		
	Grades 1-3 Minimum Day		
Thurs.	(8:20 – 1:10 pm)		
	Kindergarteners attend AM/PM schedules		
8/29	Grades 4-6 Regular Day		
	(8:20- 3:00pm)		
	Grades 1-3 Minimum Day		
Friday	(8:20 – 1:10 pm)		
Friday 8/30	Kindergarteners attend AM/PM schedules		
	Grades 4-6 Regular Day		
	(8:20- 3:00pm)		

SEPTEMBER 2019

View Ardenwood's	Google	Calendar	of events on the school's website.
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August 26 NO SCHOOL	27 NO SCHOOL 2 pm – Campus Tour with Principal Wasser new families to Ardenwood	28 First Day of School Grades 1-6 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 12:30pm 4-6 attend 8:20 – 12:30pm	29 Grades 1-3 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 1:10 pm Regular Schedule for 4-6 8:20-3:00pm	30 Grades 1-3 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 1:10 pm Regular Schedule for 4-6 8:20-3:00pm
2 Labor Day NO SCHOOL	3 Grades 1-3 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 1:10 pm Regular Schedule for 4-6 8:20- 3:00 PTA Meeting 7:00 pm	4 Grades K-6 Minimum Day Kindergarteners attend 8:10- 11:30am 1-3 attend 8:20 – 1:10 pm 4-6 attend 8:20 – 1:20 pm	5 Grades 1-3 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 1:10 pm Regular Schedule for 4-6 8:20- 3:00	6 Grades 1-3 Minimum Day Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 1:10 pm Regular Schedule for 4-6 8:20- 3:00
9 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm	10 BACK TO SCHOOL NIGHT Grades K-6 ** Minimum Day ** Kindergarteners attend 8:10- 11:30am 1-3 attend 8:20 - 1:10 pm 4-6 attend 8:20 - 1:20 pm Back to School Night 6:30-8 PM adults only	11 Grades K-6 Minimum Day Kindergarteners attend 8:10- 11:30am 1-3 attend 8:20 – 1:10 pm 4-6 attend 8:20 – 1:20 pm	12 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm	13 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm
16 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm	17 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 -2:50 pm 4-6 attend 8:20 - 3 pm School Site Council Meeting 6:30 pm in the Ardenwood Library	18 Grades K-6 Minimum Day Kindergarteners attend 8:10- 11:30am 1-3 attend 8:20 – 1:10 pm 4-6 attend 8:20 – 1:20 pm	19 Life Touch ** PICTURE DAY ** Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm	20 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm
23 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm	24 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 –2:50 pm 4-6 attend 8:20 – 3 pm	25 Grades K-6 Minimum Day Kindergarteners attend 8:10- 11:30am 1-3 attend 8:20 – 1:10 pm 4-6 attend 8:20 – 1:20 pm	26 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 –2:50 pm 4-6 attend 8:20 – 3 pm	27 Regular Schedule: Kindergarteners attend AM/PM schedules 1-3 attend 8:20 – 2:50 pm 4-6 attend 8:20 – 3 pm

