Ardenwood Elementary
School Site Council / ELAC Meeting

Meeting Minutes
September 15, 2020

Members Present:

✓ Elie Wasser, Principal
✓ Natalie Owen, Teacher
✓ Keiko Uriu, Teacher
✓ Lauren Zelt, Teacher
✓ Sumadevi Nair, School Librarian

✓ Krista Lanzarotta, Parent
❑ Reena Patel, Parent
✓ Sangeeta Srikanth, Parent
✓ Ellen Tillman, Parent
❑ Parent/Guardian Vacancy

Additional Participants:

✓ Andrea Sanchez, ELAC Representative

I.   Meeting Called to Order at 4:01 PM

II.   Welcome and Introductions
Principal Wasser introduced Mrs. Owen, Mrs. Uriu, and Mrs. Zelt as the new certificated staff SSC members for this school year. Classified staff accounts for the second largest employee group at Ardenwood, and the council welcomes Mrs. Nair, School Library Media Technician, also as a new staff SSC member. Parent SSC members provided their introductions. Principal Wasser introduced Ms. Sanchez as the English Language Advisory Committee's representative to the SSC.

III.   School Site Council Training
Council members watched and reviewed information contained with the annual training presentation.

IV. Public Input on Non-Agenda Items
None

V. SSC Bylaws Review & Amendment
Previously, the SSC bylaws indicated elections would take place during the end of the school year. The council expressed interest in changing the election date to the start of the new school year so that new Ardenwood parents/guardians could be involved and so that elections fell during a time of the year where parent partnership interest is at its greatest. Member Lanzarotta suggested that vacancies still be broadcast in June of the previous school year to give the community advance notice of coming elections. All current parent members of the council are currently serving in their second of a two year term. The council deliberated on a change to the meeting time, but the view of parents was that a later time during the evening allowed for more participation. In regards to the election bylaw language change:
- Motion: Lanzarotta
- Second: Tillman
- Motion unanimously passed

VI. Election
The following officers for the 2020-2021 school year were elected by unanimous vote:
- Chairperson: Tillman
- Vice Chairperson: Srikanth
- Secretary: Owen

Plans were created for the solicitation of parent/guardian nominations for the single vacancy. BrightArrow email communication will be the method of delivering a nomination form as well as ballot distribution prior to the next SSC meeting. Member Lanzarotta suggested the school's electronic marquee could be used for messaging. Chairperson Tillman said that messaging could be shared at Back to School Night during subsequent years to reach a large audience.

VII. Review of 2020-2021 Single Plan for Student Achievement (SPSA)
Principal Wasser led the council in a review of the current SPSA which was approved by the Board of Education in July 2020 (later than normal due to the school's closure). Alternative measures of goal tracking will be used this year with the absence of CAASPP information for the 2019-2020 school year. English Language Arts, Mathematics, and English Language acquisition continue to be priorities for the school.
A review of allocated LCAP and LPSBG funds showed that most money had been set aside for certificated hourly intervention (either after school programs or for in-school intervention by a

guest certificated teacher). The council discussed how distance learning will impact this original plan that was designed for a "normal" school year. The council is interested in the teachers of Ardenwood acquiring additional online subscriptions, programs, or materials that could address learning loss and/or advancement in English Language Arts, Mathematics, Social Science, and English Language acquisition.

Principal Wasser also suggested that Mrs. Nair provide a description of how Library LCAP fund money may be spent this year in alignment with established SPSA goals.

VIII. **Meeting Adjourned at 5:15 PM**
- Motion: Lanzarotta
- Second: Tillman
- Motion unanimously passed