

# Azevada Elementary School

November 13, 2020

Hello Azevada All Star Parents:

It is hard to believe that next week is already Parent Teacher Conference Week at Azevada! If you have not already signed up for a Parent Teacher Conference (with your child's teacher), then please be sure to contact your child's teacher to sign up as soon as possible. Parent Teacher Conferences are an important opportunity for parents to learn more about how their child is doing both academically and social-emotionally, and because we are all "doing school" at home via the distance learning format, it is even more important for teachers and parents to connect.

I know that there are still many questions regarding the re-opening plan in Fremont Unified School District. As of now, there is no return date or return to school plan for our students in FUSD, but there is a lot of "pre-planning" happening at the district level. This important decision will be made by our FUSD School Board. This topic was on the agenda at the November 12, 2020 FUSD School Board Meeting, but due to time restraints, this topic was moved to the December FUSD School Board Meeting. Please be sure watch the upcoming FUSD School Board Meeting in December, or watch the recorded sessions (available online via the district website) to learn more about this important topic.

## UPCOMING MINIMUM DAYS (1-6) & OVERLAP DAYS (K) @ AZEVADA:

As a reminder, students in grades 1-6 will have Minimum Days during the entire week of Parent Teacher Conference Week (November 16 – 20, 2020). Additionally, our Kindergarten students will also have Overlap Days on November 18 – 20, 2020.

## **REMINDER RE: THANKSGIVING WEEK HOLIDAYS:**

A quick reminder that we will have no school during the week of <u>November 23 – 27, 2020</u>, which is our Thanksgiving Break holiday week. We wish everyone a happy, healthy, and safe Thanksgiving Break holiday!

## **TRIMESTER 1 REPORT CARDS:**

During Parent Conferences, teachers will be reviewing student Trimester 1 Report Cards virtually. Parents will be able to retrieve an online copy of their child's report card beginning on Monday, November 23, 2020 via the Parent Portal. Below are directions for how parents can enter Parent Portal (to retrieve an online copy of their child's report card): <u>https://fremont.illuminatehc.com/login</u>

Please make sure you enter your primary email address and your personal password to enter the parent portal. If you have trouble getting online, Contact the office via email to get help or to reset the password.



## YOU ARE INVITED TO "AZEVADA'S LUNCH TIME CHAT:"

While we are using the distance learning format, our Azevada's Lunch Time Chat sessions will continue to take place on one Friday of each month during the students' lunch hour (12:10 – 1:10pm). Please mark your calendars for **Friday**, **December 11**, **2020** @ **12:10** – **1:10pm** for our next Azevada's Lunch Time Chat with Principal Diamond and representatives from our Azevada PTA and CIPCF parent groups (via Zoom!).

If you would like to submit a question for our next Azevada's Lunch Time Chat session, please add your questions to the agenda using this <u>https://forms.gle/xdqtFhDrcnYGdTC2A</u> and if you would like to join Azevada's Lunch Time Chat session on Friday, December 11, 2020 @ 12:10 – 1:10pm, please join us using **Zoom Link:** <u>https://zoom.us/j/98825716595?pwd=bk1INWZIRUtsc0txL01uZU01M0U30T09</u> Meeting ID: 988 2571 6595 Passcode: 045766

## **REMINDER ABOUT CONNECTING TO YOUR ONLINE CLASSES:**

As a reminder, please remember that when your child logs into their online classroom, PE prep classroom, and/or Science prep classroom, they must display their full name (as it shows on our school attendance records). This is very important because this is how teachers are taking attendance. If the name displayed is not a name on the classroom attendance roster, then the teacher will likely have to mark your child absent and will have to remove the person (with the unknown name) from the online classroom. Please assist your child if they are not sure how to display their name correctly.

Also, if you or your child are having difficulty connecting to their online classroom, please be sure to reach out to your classroom teacher and/or the Azevada school office staff @ <u>azevadaoffice@fusdk12.net</u>. We will work together to help resolve the issues.

## **HOTSPOTS**:

As of today, we have received a total of 17 Hotspots to loan out to our Azevada families. We currently have more than 90 families on our list of families who have indicated a need for a Hotspot. Because we do not have enough Hotspots for all families who have requested them, we have purposely distributed the first 17 Hotspots to families whose children have no internet and/or whose children have very limited internet, and therefore, have had many absences from school. We are hoping to receive more Hotspots from the district office in the near future. Thank you for your patience!

### Thank you to all who have already donated to your child's classroom. It is much appreciated! If you have NOT donated yet, we could really use your help today! Ways to Donate:

- Donate in your child's class using My School Bucks on our website: <u>https://bit.ly/2YIHMxS</u>
- Make an appointment to drop off a check to the Azevada office. Monday–Friday 9:00am-2:00pm
  Corporate Matching Opportunities:
- Your gift today can go even further in helping our students succeed. Many employers will match donations thru Benevity and YourCause.



## **AZEVADA VIRTUAL OFFICE:**

Connect with the Azevada school office every Tuesday and Thursday during our student lunch period. Our amazing school secretary, Frances Herup, will open our school office virtually to answer questions. And thank you to our Kindergarten parent, Y. Wang (who has volunteered to be our Virtual Office Hours interpreter), we are now able to also provide Virtual Office hours in the language of Mandarin! (Thank you, Ms. Wang!) Please connect with the Azevada office any Tuesday or Thursday using this link: https://bit.ly/2F2Ka6d Meeting ID: 926 3001 4254 Passcode: r9q74M

|                   | VIRTUAL OFFICE HOURS (Tuesdays and Thursdays)    | - Virtual Office                                    |
|-------------------|--|---|
| 12:10pm - 12:30pm | Virtual office hours in the language of English. | Hours   |
| 12:30pm - 12:50pm | Virtual office hours in the language of Spanish. | on Zoom   |
| 12:50 - 1:10pm    | Virtual office hours in the language of Chinese. | Open chat.<br>Rojek, ak More<br>Tuesdays & Thursday |

### WHAT'S HAPPENING AT AZEVADA:

| Last day of Trimester 1.  |
|---|
| Minimum Days (grades 1 – 6). Parent Teacher Conferences. Trimester 1 Report Cards |
| go home.  |
| Overlap Days (grade K). Parent Teacher Conferences. Trimester 1 Report Cards go   |
| home.   |
| Thanksgiving Holiday. No school for students.                                     |
| CIPCF Meeting (via Zoom) @ 7:30 – 8:30pm  |
| Minimum Day (grades 1 – 6). Overlap Day (grade K).                                |
| Azevada PTA General Meeting via Zoom (@ 6:30 – 7:30pm).                           |
| Minimum Day (grades 1 – 6). Overlap Day (grade K).                                |
| Azevada's Lunch Time Chat via Zoom (@ 12:10 – 1:10pm).                            |
| Minimum Day (grades 1 – 6). Overlap Day. (grade K).                               |
| Minimum Day (grades 1 – 6). Overlap Day. (grade K). Last Day before Winter Break. |
| Winter Break Holiday. No school for students.                                     |
| Classes begin again for students.   |
|   |

Have a wonderful weekend! We look forward to seeing everyone (virtually) next week!

Sincerely, Mrs. Carole Diamond Principal Azevada Elementary School



www.fremont.k12.ca.us/Azevada

如果您需要這份中文版的文件,請到學校辦公室洽詢。

Carole Diamond, Principal cdiamond@fusdk12.net

Frances Herup, Secretary fherup@fusdk12.net

Roberta Tiwanak, Office Assist. rtiwanak@fusdk12.net

#### Grab and Go Meals: Locations and Details on Flyer español



### PARENT/GUARDIAN PROTOCOLS DURING DISTANCE LEARNING:

As we continue with our full distance learning model this year, please review these important reminders for our parents/guardians and their families in regard to the legal aspects pertaining to students, teachers, and staff.

### **Student Confidentiality**

- All students have the right to confidentiality, which extends to distance learning. •
  - Exception: By law, staff members are mandated reporters and required to report suspected child abuse, as well as safety 0 concerns related to danger of self and to others.
- To the extent possible, all students should remain in a confidential setting while viewing in-classroom teaching. •
- Per Education Code 51512, it is illegal to record teachers and/or students. This is a violation of student and staff privacy.
- In-classroom teaching is for the personal use of the student for the sole purpose of distance learning. •
- Parents/guardians and family members of early elementary students may support students as they learn how to use online platforms to • access learning.
- We ask that parents/guardians who need to communicate with their student's teacher schedule a meeting with the teacher so that the live instructional time can proceed without interruptions. All teachers have identified office hours to support students and families.

### **Academic Integrity**

- FUSD places a high value on academic integrity and honesty. Students are expected to use only the resources and references allowed by • their teachers in completing assignments and assessments.
- While collaborative work with other students is often encouraged and acceptable, students must follow teacher directions when told to work independently.
- Students who cheat on assignments or assessments will be penalized. •

### **Student Dress Code and Behavior**

- Students should keep to the dress code as they would in a physical classroom, and avoid inappropriate clothes during a live session. •
- The District has the right to monitor behavior, identify bullying, and set expectations for good behavior while using these platforms.
- The District may use audio or video recordings when investigating possible inappropriate behavior.



### Visiting the School Site

Our school sites are closed to the public but there may be instances when the site administrator will contact you or students to come to the site. In order to follow health and safety guidelines provided by the Alameda County Public Health Department (ACPHD) and California Department of Public Health (CDPH), we ask that all visitors:

- Maintain a social distance of six feet with anyone around you. In addition, we will only allow a maximum of two visitors at a time in all school offices.
- Wear face coverings at all times. Those without a face covering will not be allowed on any school property.
- Limit their movement on campus to the school office only. Visitors, including parents/guardians, are not allowed to enter the school grounds or classrooms.
- Adhere to the drop off/pick up schedules for packets and assignments as determined and communicated by each school site.

### Best Practices for Students and Staff during Distance Learning

- With an eye towards these privacy issues, we have put together the following shortlist of best practices when using distance learning platforms:
  - Avoid uploading sensitive, confidential, or personally identifiable information to these platforms whenever possible.
  - Always access these platforms from the same device (e.g., designate one computer for distance learning; do not use multiple computers or devices).
  - Regularly clear your internet history, including your browsing history, cache, and cookies.
  - $\circ$   $\quad$  Do not share your login credentials or meeting links with anyone.
  - Use an advertisement blocking program while accessing these platforms.

**ATTENDANCE:** Nothing can replace classroom time. However, from time to time we realize that your child might be absent or tardy for a partial day or an entire day. If your child is going to be absent from school for any reason, please call:

### (510) 657-3900, Extension # 7

For absences/tardies please provide:

- Student's First & Last Name (please spell)
- Reason for absence/tardy
- Student's room and/or teacher
- Your name and relation to student

Telling the teacher, does not clear or excuse the absences/tardy, they MUST be cleared by calling the attendance line by 10:00 AM. Any absences not cleared by a parent/guardian will be considered **unexcused**.



Please note:

All absences and tardies become part of your child's attendance record. Excessive absences and/or tardies, excused or unexcused, may result in a truancy warning.

**Excused Absences:** 

Illness, medical, dental appointments \*Official doctor's note may be required.

If it is easier, the parent may email Frances in the office with the same information:

### fherup@fusdk12.net