

John G. Mattos Elementary
School Site Council

September 26, 2022

MINUTES

Attendees:

Classified Staff: Tammie Kim (Librarian)

Classroom Teachers: Seth Colitz, Paulette Goldfisher, Hoang Le

Parent/Guardian/Community Members: Farida Bales, Dacia Hunton, Zeneida Lombard, Jennifer Pretl, Vikki Pummer

Principal: Sherea Westra

- I. **Call Meeting to Order and Introductions:** Ms. Westra called the meeting to order via Zoom at 3:05 pm. Ms. Westra began the meeting by asking all attendees to introduce themselves, and explain their role on the committee.

- II. **Public Comments:** Ms. Westra asked if there were any public comments. There were no public comments.

- III. **New Business**
 - a. **Annual School Site Council (SSC) Presentation:** Ms. Westra began the Annual SSC presentation by sharing an overview of the roles and functions of the SSC. She explained the mission of the SSC is to determine the best use of state and federal funds in order to provide an optimal academic experience for all students. Ms. Westra explained that at the elementary school level, the SSC is composed of the Principal/Designee, three classroom teachers, one other staff (classified), and five parent/community members.
 - b. **Annual Bylaws Review and Revision:** Ms. Westra stated the one of the first tasks will be to revise the bylaws of the SSC. Mr. Colitz and Mrs. Goldfisher will look for the current Mattos bylaws, otherwise a re-draft of another school's bylaws will have to occur.
 - c. **Election of Officers:** Ms. Westra next asked for volunteers to serve as the SSC Officers. After discussion, Ms. Hunton motioned that Mr. Colitz serve as the Chairperson, Mrs. Goldfisher serve as the Vice-Chairperson, Ms. Pretl serve as the Secretary, and Ms. Pummer serve as the Parliamentarian. Mrs. Goldfisher seconded the motion, all were in favor and none opposed. The motion passed.
 - d. **LCAP Goal G2A5, Library Money:** Ms. Westra explained the School Plan for Student Achievement has \$6,000 allocated towards resources. There are four goals of the plan:
 - i. Create goals and strategies for the overall environment of learning (no funds allocated)

- ii. Increase academic achievement of all students (no funds allocated)
- iii. Intervention and meeting needs of students with learning challenges (\$4,000 allocated). This could be hiring tutors or paying teachers additional to work before/after school with students.
- iv. Collaborate with community, i.e., PTA, Science Docents (\$2,000 allocated). As part of this, the 2021-2022 SSC approved \$1,230 for Ms. Kim to purchase 75 books for the library that focus on social/emotional learning, bullying, self-management, civil rights, and grief/loss. Ms. Kim informed the SSC members that she ordered the books and will send the invoice to Vipa Kapadia.

IV. **Adjournment of Meeting** – Ms. Westra adjourned the meeting at 3:30 pm.

Next SSC Meeting: November 28, 2022, 3:00 pm

Minutes written by Jennifer Pretl