

John G. Mattos Elementary
English Language Advisory Committee

September 26, 2022

MINUTES

Attendees:

Classified Staff: Tammie Kim (Librarian)

Classroom Teachers: Seth Colitz, Paulette Goldfisher, Hoang Le

Parent/Guardian/Community Members: Farida Bales, Dacia Hunton, Zeneida Lombard,
Jennifer Pretl, Vikki Pummer

Principal: Sherea Westra

- I. **Call Meeting to Order and Introductions:** Ms. Westra called the meeting to order via Zoom at 3:30 pm.

- II. **Public Comments:** Ms. Westra asked if there were any public comments. There were no public comments.

- III. **New Business**
 - a. **Annual English Language Advisory Committee (ELAC) Presentation/Roles and Responsibilities:** Ms. Westra began the ELAC presentation by explaining that this committee serves at the site level, not the district level. Ms. Westra reviewed the School's Needs Assessment.
 - b. **Elect Officers:** Mrs. Goldfisher motioned that Mr. Colitz serve as the Chairperson, Mrs. Goldfisher serve as the Vice-Chairperson, Ms. Pretl serve as the Secretary, and Ms. Pummer serve as the Parliamentarian. Ms. Bales seconded the motion, all were in favor and none opposed. The motion passed.
 - c. **Multilingual Learner Programs at Mattos:** Ms. Westra asked Mrs. Goldfisher and Mr. Le to explain how they work with their English language (EL) learners on a daily basis, as the EL learners need 30 minutes of direct instruction each day. Mrs. Goldfisher explained that most days she works with the EL learners first thing in the morning, and will preview what they will learn in Language Arts each day. Mr. Le also stated that he typically works with the EL learners early in the day on reading, writing and speaking. Ms. Westra also explained that there aren't dedicated funds for the EL learners, but she can tap into other funds if needed.
 - d. **School Attendance:** Ms. Westra explained the importance of children attending school each day, and stated she is working on providing support to certain groups to ensure they are able to attend school on a regular basis.

- e. **Needs Assessment:** Ms. Westra asked the ELAC committee members to fill out a google questionnaire about the top five ELAC topics the committee should focus on this year.
 - f. **Elect Member for DELAC:** Ms. Westra asked if any members were interested in representing Mattos on the DELAC (District ELAC) committee. Ms. Lombard expressed interest. Ms. Pretl motioned for Ms. Lombard to serve as the Mattos representative, Ms. Hunton seconded. All were in favor and none were opposed. The motion passed.
- IV. **Adjournment of Meeting** – Ms. Westra adjourned the meeting at 3:43 pm.

Next ELAC Meeting: November 28, 2022, 3:30 pm

Minutes written by Jennifer Pretl