

Millard Elementary School



CELL PHONE USAGE AGREEMENT



Because my parents want me to carry a cell phone for safety purposes, I may bring one to school as long as I follow these guidelines:

- I understand that my cell phone **must be** turned off between 8:35 and 2:50 (1:15 on Wednesdays).
- I understand that my cell phone is to be **kept in my backpack at all times.**
- I understand that I will not loan my cell phone to another student.
- I understand that my cell phone is to be used to make a phone call for a ride only. I will not use it to take pictures, listen to music, call friends, etc.
- I understand that the school is not responsible for my cell phone in the event of loss or damage.
- I have read the FUSD school board policy #5114.11 AR about Cell Phones (Electronic Signaling Devices): <http://goo.gl/SbFrSn>

Students who use cell phones/pagers at any time during the instructional day shall be subject to the following progressive discipline procedures:

1. **First Offense:** the cell phone will be confiscated and sent to the office with a referral slip. Parents will be called to pick up the cell phone. The parents will be required to re-sign the cell phone contract reaffirming the discipline process now in place.

1. **Subsequent Offense(s) – (defiance):** Additional parent contact and more severe disciplinary action – including but not limited to suspension.

Student Name _____ Room # _____

Student Signature _____ Student Cell Number _____

Parent Signature _____ Date _____

Principal Signature _____ Date _____

Student Last Name, First Name

Classroom Teacher

Cell Phone Policy Offense Record

Date	Offense	Consequence



Book	Board Policies
Section	5000 Students
Title	Electronic Signaling Devices and Laser Pointers
Number	5114.11 AR
Status	Active
Legal	
Adopted	June 11, 2003

Students

Electronic Signaling Devices and Laser Pointers

Enforcement of Standards:

During emergency situations, as appropriate, staff will ensure that students have been notified to turn off all cell phones/electronic devices. This would be appropriate, for example, during a bomb threat or to obtain student attention at the beginning of an emergency when instructions are being relayed.

Each school site shall include in its Discipline Rules the standards and resulting discipline if a student does not adhere to the standards for electronic signaling devices and laser pointers. (See FUSD "Discipline Guidelines" chart.)

1. Students in grades 9-12 will be allowed to carry cell phones and/or pagers at school with the stipulations listed below. Exceptions may be made at the discretion of the administration. Students bring electronic devices on campus at their own risk. The schools are not responsible for call charges or lost, stolen, or damaged electronic devices or accessories.
 - a. 9-12 students shall be allowed to use cell phones/pagers before and after school and during that student's lunch period only. Lunch period practices at closed high school campuses may vary.
 - b. At all other times, including but not limited to class time, cell phones and/or pagers shall be turned completely off—off in all modes.
 - c. Students that use cell phones and/or pagers during class time, or whose devices go off in class shall be subject to the following progressive discipline procedures:
 - 1) First offense – confiscate the instrument, send it to the office with a referral slip, call parent to pick up the device from the school and have parents sign a contract that clearly states the steps of the progressive discipline process now in place
 - 2) Second offense – parent contact and the student loses the privilege of carrying the instrument for the remainder of the school year
 - 3) Subsequent offense(s) – (defiance) Additional parent contact and more severe disciplinary action including, but not limited to, suspension. Contact Pupil Services to ensure continuity of disciplinary action among schools. Decision to be based on current incident and student's past behavioral anecdotal record.
 - d. Students using their electronic devices at any time for inappropriate reasons shall have them confiscated and be assigned the appropriate consequences as established in the above progressive discipline chart.
 - e. Students who possess or use an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health, shall have a written plan for its use which has been approved by the student's school administrator and which is kept in the school office.

2. Students in grades 7-8 will be allowed to carry cell phones and/or pagers at school with the stipulations listed below. Exceptions may be made at the discretion of the administration.
- a. Students bring electronic devices on campus at their own risk. The schools are not responsible for call charges or lost, stolen, or damaged electronic devices or accessories.
 - b. Cell phones and/or pagers are not to be used during instructional time.
 - c. Cell phones and/or pagers are to be shut off completely at the start of school and may be turned on again at the end of the school day.
 - d. Students that use cell phones and/or pagers at any time during instructional periods shall be subject to the following progressive discipline:
 - 1) First offense – confiscate the instrument, send it to the office with a referral slip, call parent to pick up the device from the school and have parent sign a contract that clearly states the steps of the progressive discipline process now in place
 - 2) Second offense – parent contact and the student loses the privilege of carrying the instrument for the remainder of the school year.
 - 3) Subsequent offense(s) -- (defiance) Additional parent contact and more severe disciplinary action including, but not limited to, suspension. Contact Pupil Services to ensure continuity of disciplinary action among schools. Decision to be based on current incident and student's past behavioral anecdotal record.
 - e. Administrators may give a student written approval to have a cell phone and/or pager on during the school day for special circumstances including health related circumstances.
 - f. Students who possess or use an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health, shall have a written plan for its use which has been approved by the school administrator and which is kept in the school office.

3. Students in Grades K – 6:

3.1 Students in Grades K-6 will not be allowed to carry cell phones and/or pagers at school, with two exceptions:

- a. Doctor's Request: It is determined by a licensed physician or surgeon to be essential for the student's health. These students shall have a written plan including the doctor's written verification for cell phone use which has been approved by the school administrator and which is on file in the school office.
- b. Administrator's Discretion: Site administrators also may give a student written approval to have a cell phone and/or pager at school for special circumstances, including health related circumstances, based on a parent/guardian's written request. A copy of this written approval must be kept on file in the school's office. Principal will also keep a master list of students who have permission to carry a cell phone.

3.2 Elementary students who carry cell phones/pagers under the above two exceptions must adhere to the following unless modified by their written approval plan :

- a. Students bring electronic devices on campus at their own risk. The schools are not responsible for call charges or lost, stolen, or damaged electronic devices/accessories.
- b. Cell phones and/or pagers are not to be used during instructional time.
- c. Cell phones and/or pagers are to be shut off completely at the start of school and may be turned on again at the end of the school day.
- d. Students that use cell phones and/or pagers at any time during instructional periods shall be subject to the following progressive discipline procedures:
 - 1) First offense – confiscate the instrument, send it to the office with a referral slip, call parent to pick up the device from the school and have parent sign a contract that clearly states the steps of the progressive discipline process now in place
 - 2) Subsequent offense(s) - (defiance) Additional parent contact and more severe disciplinary action including, but not limited to, suspension. Contact Pupil Services to ensure continuity of disciplinary action among schools. Decision to be based on current incident and student's behavioral anecdotal record.

4. No student shall possess a laser pointer on any elementary or secondary school premises unless prior permission is given by the principal or designee for a valid instructional or other school-related purpose. ([Penal Code 417.25-417.27](#)).

Students that bring or use a laser pointer on any elementary or secondary school premises without prior

permission from the principal or designee shall be subject to progressive discipline. The following progressive discipline shall also apply to a student who has permission to bring a laser pointer on school premises but uses it outside the authority for which permission was given:

- a. First offense - confiscate the instrument, send it to the office with a referral slip, call parent to pick up the laser pointer from the school, and have parent sign a contract that clearly states the steps of the progressive discipline process now in place.
- b. Subsequent offense(s) – additional parent contact and more severe disciplinary action including, but not limited to, suspension. Contact Pupil Services to ensure continuity of disciplinary action among schools. Decision to be based on current incident and student's behavioral anecdotal record.

Regulation Established: June 11, 2003