

**Washington High School  
Site Council Meeting Minutes  
October 4, 2017**

Aimee Hubacek called the meeting to order at 3:41 p.m. in the WHS Library (a quorum of 7 voting members is needed, and the min. 2 parents, 1 student & 3 staff was met).

In Attendance: Bob Moran, Aimee Hubacek, Kirsten Marie, Selvaraj Raghuraman, Audrey Suratos, David Mesropanyan, Niko Nguyen, Debi Pavlecic, Rhett Spitzack, Holly LaBarbera, Mark Clevenger.

**I. Changes to Agenda**-no changes requested.

**II. Approve April 5, 2017 minutes**

Kirsten Marie made a motion to approve the minutes. Second-Selvaraj Raghuraman. Motion approved.

**III. Annual Election of Officers** (per bylaws, Article IV, Section B). Volunteered:

- Chair (Prepare agenda w/Principal; run meetings, send meeting notices)-Aimee Hubacek
- Vice Chair (Run meetings in absence of Chair-David Mesropanyan
- Secretary (Take notes & publish) Kirsten Marie

Mark Clevenger made a motion to approve these officers. Second-Debi Pavlecic. Motion approved.

**IV. Adopt meeting calendar for year \*** (at least once per quarter, Article V, Section A):

Dates: 10/04/17, 12/13/17, 02/14/18, 04/18/18

Debi Pavlecic made a motion to approve these dates, which were changed to accommodate the district rescheduling of CLC meetings. Second- Kirsten Marie. Motion approved.

**V. ASB Student Report** (David Mesropanyan)

- WHS featured on District Facebook page for raising about \$1100 for hurricane relief w/Coin Wars
- Spirit Week scheduled for Oct. 23-29, 2017.
- Paws for Cause scheduled for Nov. 4, 2017.

**VI. Principal Report** (Mr. Moran)

- Construction: Oct. 11, 2017 two proposals going to School Board meeting for new building on campus for science classrooms. Principal Moran encouraged community to attend board meeting.
- Safety: Great Shakeout scheduled for Oct. 19, 2017. Also, Lockdown drill will occur first week of Nov. 2017.
- Technology: Wi-fi work should be completed by end of this month or first week of Nov. 2017. Then the company will migrate to new system and deconstruct old.

- WASC: Aligned with our 1st goal (college-going culture), WHS hired Lisa Marie Burns. Also, all Gov/Econ students will be part of 3-week workshop to navigating CSU Mentor. SAT test date information will be disseminated to parents. For goal 2 (preparing students academically and socially for life after high school) Writing Center and Algebra 1 interventions will start after school and Husky Period respectively. Also, an after-school math tutorial will begin for general math tutoring. To further our progress on Emotional Intelligence, the entire staff attended training in August, and the EI committee had first meeting.

**VII. Budget Presentation/Approval (EL, LCAP, Title III, Donations Account)**

- Parent MAZE donations amounted to \$10,396. These funds will be used for continual updating of essential classroom equipment, including LCD projectors, whiteboards, etc.
- Principal Moran requested reallocation of intervention funds to cover teacher salaries implementing those programs (category 1000-1999). The recommended changes include:
  - \$2800 from Books & Supplies (4000-4999)
  - \$1000 from Services and Other Operating (5000-5999)
  - \$4000 from Professional/Consulting Services (5800)

Principal Moran made a motion to reallocate these funds. Second-Selvarag Raghuraman. Motion approved.

- EL update: (Audrey Suratos) EL students are being placed in mainstream classes to provide continued support. The EL paraprofessional's hours have been increased, and she will be moving out into various classrooms to aid students in studies.

**VIII. Public Comment-Holly LaBarbera recommended students receive earlier and more information on counselor recommendation letter procedures, including informing students at the end of their junior year.**

**IX. Unfinished Business-no unfinished business.**

**X. New Business**

- Review of Bylaws. Selvaraj Raghuraman made a motion to approve bylaws as is. Second-Debi Pavlecic. Motion approved.

**XI. Future Agenda Items**

The meeting adjourned at 4:29 p.m.

Minutes submitted by Kirsten L. Marie October 5, 2017. Minutes for April 5, 2017 are posted on the school website. This next SSC meeting is scheduled for December 13, 2017 at 3:30 in the WHS Library.