

**Washington High School  
Site Council Meeting Minutes  
Oct. 12, 2016**

Vice chair Stephanie Wong called the meeting to order at 3:41 p.m. in the WHS Library (a quorum of 7 voting members is needed, and the min. 2 parents, 1 student & 3 staff was met).

In Attendance: Bob Moran, Kirsten Marie, Holly LaBarbera, Stephanie Wong, Selvaraj Raghuraman, Jackie Omstead, Mark Clevenger, Audrey Suratos, David Mesropanyan, and Rhett Spitzack.

**I. Approve April 26, 2016 minutes:**

Kirsten Marie made a motion to approve the minutes. Second-Jackie Omstead. Minutes approved.

**II. Elect Annual Officers (per bylaws, Article IV, Section B)**

Selvaraj Raghuraman made a motion to approve the following people and their positions. Second-Jackie Omstead. Motion approved.

- Chair--Aimee Hubacek
- Vice Chair-Stephanie Wong
- Secretary-Kirsten Marie

**III. Review Current Membership (Possible removal of members missing three consecutive meetings per bylaws (Article III, Section F, page 2)**

Not Applicable here. All members actively involved.

**IV. Adopt '16/'17 Meeting Calendar (at least once per quarter, Article V, Section A)**

Principal Moran anticipates needing 4 meetings this year, including today's. Next meeting will be December 7, 2016. Meetings dates will be set for the months of February & April at the next meeting so people will have a better idea of their schedules at that time. Selvaraj Raghuraman made motion to approve this schedule. Second- Holly Labarbera. Motion approved.

**V. ASB Student Report (David Mesropanyan)**

- Oct. 23-29 is Spirit Week
- Recreational Fire (bonfire) will be Thursday night of Spirit Week

- Homecoming Dance Fri night of SW in cafeteria
- Homecoming game Sat night TAK
- ASB is thinking about a BBQ before Thanksgiving Break
- 125 WHS Anniversary event occurred a few weeks ago. Approximately 400 alumni came, the oldest from class of '39 or '40. It was a great success.

**VI. Principal Report (Mr. Moran)**

- This year's schedule includes early-release Tuesdays for Professional Learning Community (PLC) meetings. Teachers are developing essential standards for each classroom and subject area.
- PSAT is next week for all 10th graders and some 11th graders.
- A shelter-in-place lockdown drill occurred today.
- 10/20 is the Great Shakeout, where kids practice procedures in the event an earthquake happens during school hours. The Safety Committee will meet prior to this, insuring correct plans and procedures are communicated with teachers prior to the drill.
- A financial aid workshop is scheduled for 10/19 from 7:00-8:30 in the WHS cafeteria to help parents and students understand and complete post-secondary application material, like the FAFSA.
- WHS admin and teachers are obtaining data for our WASC report. During Husky Period, student feedback will be solicited, addressing issues on emotional intelligence. WHS admin will also provide teacher, and ultimately student, training through Facing History & Ourselves to address emotional intelligence, racism, religious intolerance, and prejudice. The goal is to increase student ability to relate history to their own lives and promote greater understanding of their roles and responsibilities in a democracy.

**VII. Budget**

- Donation budget came to about \$13,700
- Bob Moran made a motion to amend the Single Plan for Pupil Achievement (SPPA) plan, Goal 3, and move \$2674 from category 1000 to 4000 and replace some defunct equipment in rooms dedicated primarily to English Learners (EL). Second-Kirsten Marie. Motion approved.

**VIII. Committee Reports**

- EL--Audrey Suratos is the new EL coordinator. Our test scores showed improvement, but they could still be better for EL. Since WHS has largest number of EL in district, we were able to get Mrs. Suratos' valuable assistance. Now WHS also has a sheltered history class for these students.
- Technology--LCD projectors purchased years ago are starting to die and many need replacing. WHS admin is considering ways to replace this costly equipment. To further complicate the matter, code now requires the projectors be mounted with specific racks, which are also costly. Replacement of these units is of highest priority.

**IX. Future Agenda items:**

Decide on February and April's meeting dates.

The meeting adjourned at 4:32 p.m.

Minutes submitted by Kirsten L. Marie 10/13/16. This next SSC meeting is scheduled for December 7, 2016 at 3:30 in the WHS Library.